

CITY COUNCIL - REGULAR MEETING

City of El Campo

315 EAST JACKSON STREET, EL CAMPO, TX 77437
City Hall - Council Chambers 6:00 PM - March 27, 2023

Meeting Minutes

1. CALL TO ORDER

Mayor Pro Tem Bustamante called the meeting to order at 6:01 PM.

2. CERTIFICATION OF QUORUM

Attendee Name	Title	Status	Arrived
Chris Barbee	Mayor	Absent	
Eugene Bustamante	Mayor Pro-Tem	Present	6:00 PM
Blake Barger	Council Member	Present	6:00 PM
Anisa Longoria Vasquez	Council Member	Present	6:00 PM
Gloria Harris	Council Member	Present	6:00 PM
David Hodges	Council Member	Present	6:00 PM
John Hancock	Council Member	Present	6:00 PM

City Staff: City Manager Courtney Sladek, Assistant City Manager/Personnel Director Rene Garcia, City Secretary Kaylee Koudela, Assistant City Secretary Keri Waligura, Finance Director Brittani Nanson, Public Works Director Kevin Thompson, Utilities Director Jerry Lewis, Emergency Medical Service Director Garret Bubela, Police Chief Gary Williamson, Assistant Police Chief Jennifer Mican, Municipal Judge Michelle Roy, Emergency Management Coordinator Jimmy George, and City Attorney Ronald Collins.

City Development Corporation: Executive Director Carolyn Gibson.

Media: El Campo Leader-News Publisher Shannon Crabtree.

Guests: David Howard, Marina Kriticos, Anthony Garcia, John Bieltz, Merrily Bieltx, Patsy Coblentz, Tom Coblentz, Dave Crow, Desiree Viesla, Shannon Srubar, Samantha Courts, and Tammy Garcia.

3. PLEDGES OF ALLEGIANCE AND INVOCATION

Mayor Pro Tem Bustamante led the Pledge of Allegiance and the Texas Pledge, and Council Member Hancock led the Invocation.

4. INTRODUCTIONS, RECOGNITIONS, AND PROCLAMATIONS

1. Government Finance Officers Association Award for Outstanding Achievement in Popular Annual Financial Reporting

The Government Finance Officers Association (GFOA) established the Popular Annual Financial Reporting Awards Program (PAFR Program) in 1991 to encourage and assist state and local governments to extract information from their annual comprehensive financial report to produce high quality popular annual financial reports specifically designed to be readily accessible and easily understandable to the general public and other interested parties without a background in public finance and then to recognize individual governments that are successful in achieving that goal.

The award represents a significant achievement by the entity. To be eligible for the PAFR Award, a government must also submit its annual comprehensive financial report to GFOA's Certificate of Achievement for Excellence in Financial Reporting Program and receive the Certificate for the current fiscal year. Each eligible report is reviewed by judges who evaluate the report based on the following categories: reader appeal, understandability, distribution methods, creativity, and other elements.

The City of El Campo received the GFOA's Award for Outstanding Achievement in Popular Annual Financial Reporting for the fiscal year ended September 30, 2021.

City Manager Sladek recognized the Finance Department for their exemplary work leading to the receipt of the GFOA Award for Outstanding Achievement in PAFR.

2. Child Abuse Prevention and Awareness Month & Sexual Assault Awareness Month - April 2023

Child Abuse Prevention and Awareness Month is an annual observance in the United States dedicated to raising awareness and preventing child abuse. April has been designated Child Abuse Prevention Month in the United States since 1983.

Sexual Assault Awareness Month is an annual observance in the United States dedicated to raising awareness of and preventing sexual assault, harassment, and abuse. April has been designated Sexual Assault Awareness Month in the United States since 2001.

Proclaiming the month of April 2023 as "Child Abuse Prevention and Awareness Month" & "Sexual Assault Awareness Month" signifies the City of El Campo's commitment to supporting survivors of child abuse and sexual assault, encouraging strong criminal justice responses to these crimes, and ending the epidemic of sexual violence and the cycle of abuse and neglect in homes and communities.

Mayor Pro Tem Bustamante presented the Child Abuse Prevention and Awareness & Sexual Assault Awareness Month Proclamation to 3 representatives of the Crisis Center.

3. Fair Housing Month Proclamation - April 2023

The Fair Housing Act was enacted 55 years ago. This act was designed to protect Americans from discrimination in the sale, rental, and financing of housing based on race, national origin, and religion. The act later extended to sex, disability, and family status.

The attached proclamation declares April 2023 as Fair Housing Month in the City of El Campo.

Mayor Pro Tem Bustamante presented the Fair Housing Month Proclamation.

5. PUBLIC HEARING

Mayor Pro Tem Bustamante opened the Public Hearing at 6:08 PM.

1. Proposed Property Assessed Clean Energy Program

As required by the Local Government Code, this Public Hearing allows the public to offer comments on the proposed Property Assessed Clean Energy Program.

Mayor Pro Tem Bustamante affirmed that there was no one present to speak for the Public Hearing and then closed it at 6:08 PM.

RESULT: NO ACTION REQUIRED
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6. PUBLIC COMMENTS

At this time, any person with city-related business, not scheduled on the agenda, may speak to the City Council. In compliance with the Texas Open Meetings Act, the City Council is limited to making a statement of specific factual information in response to the inquiry, or reciting existing policy, but may not discuss, deliberate, or take any action on any item. Each speaker will be limited to 3 minutes. The issue may be placed on a future agenda for consideration.

Mayor Pro Tem Bustamante affirmed that there was no one present to speak on an item that was not on the agenda.

7. CONSENT AGENDA

Council Member Harris made the MOTION to approve the Consent Agenda items as presented; Council Member Barger SECONDED.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gloria Harris, Council Member
SECONDER:	Blake Barger, Council Member
AYES:	Bustamante, Barger, Vasquez, Harris, Hodges, Hancock
ABSENT:	Barbee

1. Approval of City Council - Regular Meeting - Mar 13, 2023 6:00 PM Minutes
2. DOC-2023-25 Consider moving May 8, 2023 scheduled meeting to May 10, 2023 to correspond with Official Canvassing Period
The official canvassing period for the May 6, 2023 Election is May 09 - May 17, 2023, as provided by the Texas Secretary of State. The first City Council meeting in May is currently scheduled for May 8, 2023. To correspond with the official canvassing period of the election, staff recommends moving the May 8, 2023, Regular City Council Meeting to May 10, 2023 at 6:00 PM in Council Chambers.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

1. Resolution R2023-14 Authorizing City Manager to Enter Into an Agreement with Flock Safety
A resolution of the City Council authorizing the City Manager to execute a contract agreement between the City of El Campo and Flock Safety, Inc., for the acquisition, installment, maintenance, and monitoring of eight (8) automated license plate recognition (ALPR) cameras.

Financial Impact: None. Paid with grant funds from Operation Lone Star.

Council Member Barger made the MOTION to approve Resolution R2023-14 Approving an Agreement Between the City of El Campo and Flock Safety, Inc. for the acquisition, installment, maintenance, and monitoring of eight (8) automated license plate recognition cameras and authorizing the City Manager to execute the Agreement, as presented; Council Member Hodges SECONDED.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Blake Barger, Council Member
SECONDER:	David Hodges, Council Member
AYES:	Bustamante, Barger, Vasquez, Harris, Hodges, Hancock
ABSENT:	Barbee

2. Resolution R2023-15 Establishing a Property Assessed Clean Energy (PACE) Program
Mr. Dub Taylor, of Texas Pace Authority, made a presentation on March, 13, 2023, to discuss the Property Assessed Clean Energy (PACE) Program to the City Council. The program allows a governing body of a local government, including a City or County, to designate an area of the territory of the local government as a region within which an authorized representative of a local government and the record owners of commercial, industrial, and large multifamily residential (5 or more dwelling units) real property may enter into written contracts to impose assessments on the property to repay the financing by the owners of permanent improvements fixed to the property intended to decrease energy or water consumption or demand.

Resolution No. R2023-13, a Resolution of intent to establish a City of El Campo Property Assessed Clean Energy Program was adopted on March 13, 2023 and a Public Hearing date and time was set for March 27, 2023 at 6:00 p.m. at the City Council meeting.

Included in the packet is Resolution No. 2023-15 establishing a City of El Campo Property Assessed Clean Energy Program and the PACE report for El Campo as required by Local Government Code §399.009.

Financial Impact: the city ran a notice of the Public Hearing, but all other administrative costs will be incurred by the developers/property owners.

Council Member Harris made the MOTION to approve Resolution R2023-15 Establishing a Property Assessed Clean Energy (PACE) Program, as presented; Council Member Barger SECONDED.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gloria Harris, Council Member
SECONDER:	Blake Barger, Council Member
AYES:	Bustamante, Barger, Vasquez, Harris, Hodges, Hancock
ABSENT:	Barbee

3. Resolution R2023-16 Approving a Professional Services Agreement for Administration of a Texas PACE Program with Texas PACE Authority and Authorizing the City Manager to Execute the Agreement
Included in the packet is Resolution No. 2023-16 approving a professional services agreement to administer a Texas Property Assessed Clean Energy Program between the Texas Property Assessed Clean Energy (PACE) Authority and the City of El Campo and authorizing the City Manager to execute the agreement.

Financial Impact: No cost to the City.

Council Member Hodges made the MOTION to approve Resolution R2023-16 Approving a Professional Services Agreement for Administration of a Texas PACE Program with Texas PACE Authority and Authorizing the City Manager to Execute the Agreement, as presented; Council Member Harris SECONDED.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Hodges, Council Member
SECONDER:	Gloria Harris, Council Member
AYES:	Bustamante, Barger, Vasquez, Harris, Hodges, Hancock
ABSENT:	Barbee

4. DOC-2023-26 Purchase of Police Department Vehicles (Dodge Durango and Chevrolet 1500), in the amount of \$122,390

The police department is seeking approval to purchase a 2023 Dodge Durango Pursuit to be used as a replacement marked patrol vehicle and a 2023 Chevrolet 1500 pickup to be used as a replacement Detective vehicle. The Dodge Durango is from Caldwell Country Chevrolet using the Tarrant County purchasing cooperative. The Chevy pickup is from Caldwell Country Chevrolet using the Buy Board purchasing cooperative. Cap Fleet will do the up-fitting.

The Dodge Durango cost is \$46,990.00 with up-fitting charge and fees being \$20,000.00 for a total of \$66,990.00. The cost of the Chevy 1500 truck is \$44,500.00 with up-fitting charge and fees being \$10,900.00 for a total of \$55,400.00.

Financial Impact: \$122,390.00 will be taken from the Fund Balance of the General Fund.

Council Member Hancock made the MOTION to approve the purchase of two Police Department vehicles, \$66,990 for a Dodge Durango and \$55,400 for a Chevy 1500 truck, as presented; Council Member Hodges SECONDED.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John Hancock, Council Member
SECONDER:	David Hodges, Council Member
AYES:	Bustamante, Barger, Vasquez, Harris, Hodges, Hancock
ABSENT:	Barbee

9. REPORTS**1. City Manager's Report**

City Manager update on capital improvement, development and redevelopment projects, staff/citizen recognition, reports on attendance at meetings and events, and information to the public about upcoming public meetings and events.

City Manager Sladek announced a Farewell Gathering for Police Chief Gary Williamson at the El Campo Civic Center on March 30th.

10. CLOSED EXECUTIVE SESSION

Council retired into Closed Executive Session at 6:28 PM.

1. Closed Executive Session pursuant to Texas Government Code Section 551.074 - Personnel Matters: Police Chief

Texas Government Code: Sec. 551.074. PERSONNEL MATTERS; CLOSED MEETING.

(a) This chapter does not require a governmental body to conduct an open meeting:

(1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or

(2) to hear a complaint or charge against an officer or employee.

(b) Subsection (a) does not apply if the officer or employee who is the subject of the deliberation or hearing requests a public hearing.

11. RECONVENE AND ACTION

Council exited Closed Executive Session at 6:40 PM.

1. DOC-2023-27 Accept Resignation of Police Chief and Approve City Manager's Appointment of Interim Director

City Manager Sladek accepted the resignation of Police Chief Gary Williamson and thanked him for his dedicated service to the City of El Campo. Sladek further recommended Terry Stanphill to be appointed as Interim Civilian Administrator of the Police Department.

Mayor Pro Tem Bustamante made the MOTION to accept Sladek's recommendation to appoint Terry Stanphill as Interim Civilian Administrator of the Police Department; Council Member Hancock SECONDED.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Eugene Bustamante, Mayor Pro-Tem
SECONDER:	John Hancock, Council Member
AYES:	Bustamante, Barger, Vasquez, Harris, Hodges, Hancock
ABSENT:	Barbee

12. ADJOURN

There being no further business to discuss or consider, Mayor Pro Tem Bustamante adjourned the meeting at 6:43 PM.

Attest:


Kaylee Koudela, City Secretary


Chris Barbee, Mayor